



MONITORING OF MALI AND BURUNDI SOUTH-SOUTH COOPERATION GRANT

Implementing Entity: Centre de Suivi Ecologique

Country: Mali and Burundi

Adaptation Fund Grant I.D:

Grant Type: South-South Cooperation Grant

Grant Description: Project to support National Implementing Entity Accreditation through the Readiness Support Package in Burundi and Mali

Mali

Support Activity Provided/Received	Expected Outputs	Progress (include completion Date "month & year")	Comments/Explanation (also explain any deviation from initial plan)
1. Technical assistance for developing a grievance and redress mechanism	Grievance and redress mechanism in place	Completed June 2019	<p>A mission of the MAZARS firm visited AEDD (Agence de l'Environnement et du Développement Durable) March 18-22 2019 to meet the main officials of the agency and to take stock of the situation.</p> <p>This mission made it possible to:</p> <ul style="list-style-type: none"> - Collect and review available documentation at the AEDD level (manual of procedures, policies, organization chart, etc.) - Adjust the methodological approach and work

			<p>schedule according to the gaps identified.</p> <p>Following this mission, the firm's support is structured in two phases:</p> <ul style="list-style-type: none"> - Strengthening governance; and - Strengthening the internal control system. <p>A grievance management mechanism has been put in place through the development of audit and ethics committee charters and the development of an anti-fraud and financial mismanagement policy.</p>
2. Develop a transparency policy	Technical assistance for developing a transparency policy and including procedures on conflict of interest and whistleblower protection	Completed June 2019	Anti-fraud and financial mismanagement policies were developed including provisions for ensuring transparency, conflict of interest management and whistleblower protection.
3. Update the internal procedures manual of the institutions (Administrative and Financial Procedures Manual and Internal Audit Manual) taking into account the requirements of the Adaptation Fund	Internal procedures manual updated	Completed June 2019	<p>A manual of administrative and financial procedures has been developed by the firm. The manual covers:</p> <ul style="list-style-type: none"> - purchasing management, - human resources management, - management of general resources, - accounting, finance, and budgetary management. <p>An audit manual and an internal audit charter have also been developed.</p>
4. Technical assistance for developing an ESS policy	ESS policy	Completed June 2019	The governance firm visited Mali in March 2019 to meet with the various executives of AEDD and to collect and review documents.

			Following this mission, a set of documents was drawn up, including an environmental and social policy for AEDD approval.
5. Technical assistance to develop a gender policy	Gender policy	Completed June 2019	The governance firm has developed a gender policy and submitted it to AEDD for approval.
6. Technical assistance for developing a project cycle management guide (integrating procedures for project identification, appraisal, development, implementation, closure and evaluation)	Project cycle management guide	Completed June 2019	A project cycle management manual has been developed and submitted to AEDD for validation
7. Technical assistance for developing an Monitoring and Evaluation guide	Monitoring and Evaluation guide	Completed June 2019	A monitoring and evaluation manual has been developed and submitted to AEDD for validation.
8. Restitution validation workshops (of all new policies and procedures developed)	Workshops reports	Not yet completed	A validation and feedback session will be organized within AEDD to present all of the documents produced as part of this Readiness process and submitted to the Board of Directors for approval.
9. Translation of supporting documents	Supporting documents available in English	Not yet completed	The documents will be translated once they have been validated.
10. Travel	Mission report	Completed	The results of the missions carried out are recorded in the scoping notes submitted by the consulting firms

11. Audits	Audit report	Not yet completed	The audit will be conducted once all of the activities mentioned in the proposal have been carried out.
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NB : At the recommendation of the Adaptation Fund, a new institution had to be identified for Burundi as the FPHU (Fonds de Promotion de l'Habitat Urbain) does not meet the criteria for accreditation.

It should also be noted that the institutional instability and the political context of Burundi does not allow for a speedy implementation of this process. However, CSE is in contact with the Designated Authority of Burundi in order to expedite the support process.

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