

## A. COMPLETION REPORT SUBMITTED NOT MORE THAN SIX MONTHS AFTER PROJECT COMPLETION

**Date submitted to AFB secretariat:** 5 February 2021

**Implementing Entity:** Department of Environment, Antigua and Barbuda

**Country:** Antigua and Barbuda

**Adaptation Fund Grant I.D.:**

**Grant Type:** S-S Cooperation Grant

**Project Description/Project Title:** The Ministry of Environment and Energy (MEE) was nominated on 4 January 2017 as the NIE to the Adaptation Fund for the Maldives. With the S-S Cooperation Grant, the Department of Environment in Antigua and Barbuda is supporting the MEE in the accreditation process to the Adaptation Fund.

**Project Sector:** [Peer-peer Support] [Knowledge and Learning].

Activity	Expected Outcome	Outcome Achieved/Not Achieved	Comment/Explanation (also explain any deviation from initial plan)
Review existing documentation	Revised documents, procedures and Standard Operating Procedures	Achieved	Technical Support was provided by the Department of Environment Via virtual means
Support in addressing gaps in existing documentation	Support the development of any missing or upgrading important policy documents which need to be provided with the application	Achieved	Revised PSIP Technical Manual and Upgrade d projects Management Procedures.
Workshop in Male' with MEE and consultation of accreditation roles and responsibilities	Presentation, experience sharing, stakeholder mapping & report	Achieved	<ul style="list-style-type: none"> <li>- Activity was initially delayed due to DoE availability &amp; country elections in Maldives</li> <li>- Workshops and meetings were held in Maldives from 14 – 16<sup>th</sup> April 2019 to complete this task.</li> </ul>
Exchange mission (Study tour) from MEE to NIE	Field a mission from MEE (3 officials); knowledge products and lessons learned for SIDS mentoring	Achieved	<ul style="list-style-type: none"> <li>- Meeting held from 1-3 March 2018 in Songdo, South Korea;</li> </ul>
Post-submission support for responding to Accreditation questions	Assistance (calls, written exchanges) to respond to Accreditation questions	Achieved	Maldives have submitted their application for accreditation to the Adaptation Fund and is currently under consideration. The funds for this activity were used directly by the Maldives to support this section of this process.
<b>Budget</b>	<p>The overall expenditure was adequate and deviations will not exceed 30%. However, the extended time to complete the task increased cost the actual cost was more. Some of the delays included:</p> <ul style="list-style-type: none"> <li>- Country elections in Maldives</li> <li>- Conflicting schedules for timing of the TA team in Antigua and Barbuda and the team in Maldives</li> <li>- Project officer in the Maldives went on Maternity leave.</li> </ul>		

	<p>- Extended time was needed for internal review and permission from various Ministries and the Cabinet.</p> <p>These delays resulted in increased cost in the Maldives which was borne by the Government of the Maldives. The delays did not result in increased cost for the Department of Environment but required additional times and schedules for the DOE team to work with the team in Maldives. Overall, the DOE is pleased with the work carried out by the Maldives team</p>
<p>Summary of overall outcome including any challenges faced and how they were resolved, and an explanation of how achieved outcomes will be disseminated or taken forward*.</p>	<p>The overall outcome was for the Ministry of Environment and Energy (MEE) to complete and submit its application for accreditation to the Adaptation Fund. Funds for the preparation of the report have been expended, the accreditation sheet is complete, and applications submitted. Challenges included delays in assignments due to the country elections in Maldives, conflicting schedules for DOE and the Maldives team as well as delays in internal review by Ministries and the Cabinet. These challenges were generally resolved through time flexibilities for both the DOE and Maldives team. The DOE stands ready to provide support for any queries from the Adaptation Fund during accreditation even after the completion of this project. The Final result is the accreditation of the MEE.</p>
<p>Any feedback/general comment to the AFB secretariat</p>	<p>While country elections would have deterred progress initially, overall, work with the Maldives progressed successfully, and the Department awaits further updates during the accreditation process. Important lessons include consideration for the government bureaucratic system when determining the date of completion and submission of accreditation as well as ensuring full time staff members for both the implementing and the executing body in order to allow for flexibility when scheduling time and outputs</p>

\*If there have been any delays in project implementation that affected project completion dates, state the reasons for the delays.

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