

MONITORING OF READINESS GRANT PROJECTS

A. MONITORING REPORT SIX MONTHS AFTER PROJECT INCEPTION

Date of report: 11th April 2018
Implementing Entity: Department of Environment
Country: Antigua and Barbuda
Adaptation Fund Project I.D: Ref: 2016/181
Grant Type: TA Grant for the ESP and Gender policy; TA Grant for the gender policy
Grant Description: Since January 2016, the DoE has been working closely with the AF Secretariat to develop a direct access project implement climate adaptation in Antigua’s northwest McKinnon’s watershed. This project proposal went through several iterations. Based on lessons learned, it was evident that the DoE project staff would significantly benefit from TA support to revise the DoE’s ESS policy to better align with the key areas of the AF, as well as its Gender policy. Specifically, the following activities will be supported by the TA grant: screening projects for environmental and social risks; undertaking project environmental and social risk assessment and formulating risk management plans; public disclosure and consultation; and training to carry out implementation

Support Activity Provided/Received	Expected Outputs	Progress (include completion Date “month & year”)	Comments/Explanation (also explain any deviation from initial plan)	Requested Budget	Total Expenditure	Balance Remaining
Development of procedures manual/guidelines for screening projects for environmental and social risks	Revised and updated DoE Technical Manual	On-going	The first draft/interim Department of Environment Technical Manual was approved by the relevant bodies of the Department of Environment in 2016. The Manual is currently being reviewed and updated by the Project Management Unit of the DOE (first draft of the revised manual delivered on 7 April 2018) and the Project Management Committee (ongoing). The Technical Manual will serve as the manual for	USD \$5,000	-	USD \$5,000

			screening projects for environmental and social risks			
Development of procedures manual/guidelines for undertaking project environmental and social risks	<ul style="list-style-type: none"> i. DoE Environment Social Safeguard Policy ii. DoE Gender Policy 	On-going	The Department of Environment has completed a draft version of its Environment Social Safeguard Policy and the Gender Policy. This was completed through the work of a gender consultant and the members of the Project Management Unit of the DOE. In order to be adopted the policies must go through the Project Management Unit, the Technical Advisory Committee and the Project Management Committee for approval. The postponement of the adaptation of the policies was the result of termination of the Gender Consultant's contract with the DOE at the end of the probationary period. The DOE Project Management Unit consultants will continue with the work plan review activities, and based on the timeline of the process of approval, the revised ESS and Gender policies are expected by June 2018 .	USD \$10,000	USD \$9,446.19	USD \$553.81
Development of a policy/avenues for public disclosure and consultation	<ul style="list-style-type: none"> i. DoE Environment Social Safeguard Policy ii. DoE Gender Policy 	Ongoing	The Draft Environment Social Safeguard Policy and the Gender Policy includes the stakeholder engagement plan of the Department of Environment to facilitate public disclosure and consultation for environment, social or gender risks in an easily accessible and understandable manner. The policies must now go	USD \$5,000	USD \$5,000	USD \$0.00

			through the relevant process for approval and that approval is expected by June 2018			
Development of transparent and effective mechanisms for receiving and resolving complaints about environmental and social harms caused projects/programs during the course of implementation of AF supported projects/programs	<ul style="list-style-type: none"> i. DOE Code of Conduct ii. DOE Operational Procedure Manuel iii. DOE Technical Manuel 	Ongoing	<p>The Department of Environment has updated its website with its current complaint mechanism which is now under review. The DOE recorded a video for public ease of access to the complaint mechanism: https://environment.gov.ag/contact</p> <p>Such revision was mandatory as the Department has received and is processing a complaint against senior staff and the current complaint mechanism was insufficient for those types of complaints. The revision and subsequent amendments to the complaints mechanism is expected to be completed by August 2018</p>	-	-	-
Training of select entity staff to carry out the relevant tasks related to the implementation of the E&S policy	<ul style="list-style-type: none"> 1. Development of a Training Plan 2. Select entity staff are sent to scheduled training workshops which will increase their capacity to carry out various tasks related to the implementation of the E&S policy 	Ongoing	As the Draft Environment Social Safeguards and Gender policies are being processed for approval, the Department of Environment has prepared the training process which will be used upon the approval of the ESS and Gender policies. In this regard, the Department has signed a Memorandum of Understanding with the Antigua and Barbuda Training Division who will be responsible for the training of staff upon the approval of the Environment Social Safeguard and gender policies. As the ESS and	USD \$5,000	-	USD \$5,000

			Gender polices are expected to be approved by June 2018, the training of staff is expected to commence by September 2018 .			
TOTAL				USD \$25,000	USD \$14,446.19	USD \$10,553.81
Expected Project completion date: October 2018						

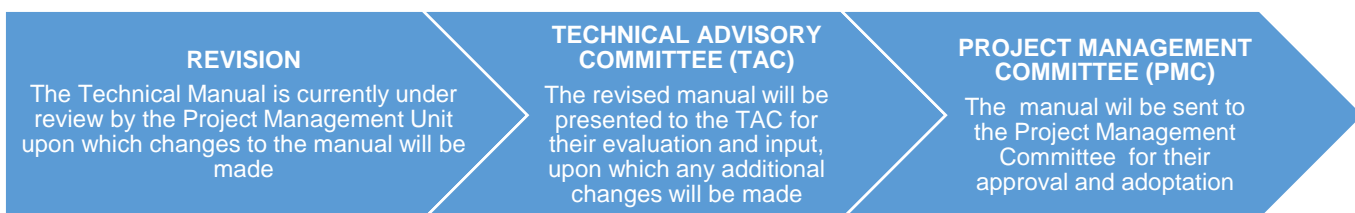
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PROGRESS CHART

The following demonstrates the work carried out by the Department of Environment as it relates to this project and the remaining progress needed for completion.

1. The Department of Environment Technical Manual



2. The Department of Environment Social Safeguard and Gender Policies

CURRENT STAGE

This is the current position of the Department of Environment ESS and Gender Policies

<p style="text-align: center;">www.expertprogrammanagement.com</p>	<h1 style="font-size: 2em;">FIRST DRAFT</h1>		
<p>Gap Analysis A gap analysis was conducted in order to review and examine the DOE's previous Gender and ESS policies against the GCF Gender policy and Action Plan</p>	<p>First Draft of ESS and Gender Policies Based on gap analysis first draft of ESS and Gender Policies was created</p>	<p>Social and Gender Consultations The First draft of the ESS and Gender policy document was presented during consultations to facilitate the exchange of knowledge and experience. Key stakeholders included: People with Disabilities Association, Department of Gender Affairs, Barbudan representative, Health care community among others</p>	<p>Second Draft of ESS and Gender Policies Based on the inputs of key stakeholders, the second draft of the ESS and Gender Policies was created</p>

REMAINING ACTION

These are the remaining steps for the implementation of the Environment Social Safeguard and Gender Policies

Presentation to the TECHNICAL ADVISORY COMMITTEE for evaluation and input

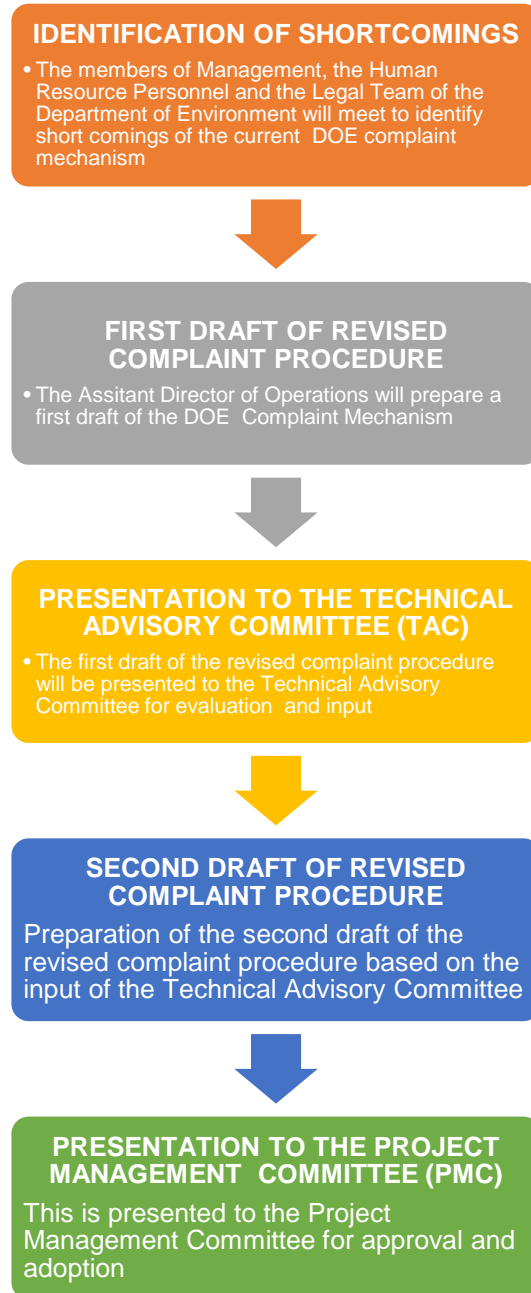


Revision and enhancement of the ESS and Gender Policies based on the input of the TAC team

Presentation to the PROJECT MANAGEMENT COMMITTEE for approval and adoption

3. DOE COMPLAINT MECHANISM

The DOE Complaint Mechanism is currently under review and requires the following steps for approval of the DOE Complaint Mechanism



4. FACILITATION OF TRAINING FOR SELECT ENTITY STAFF

