



National Bank for Agriculture and Rural Development
(NABARD)
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Mumbai - 400 051 Maharashtra

Ltr # 31.

27 April 2018

The Adaptation Fund Board
1818 H Street NW
MSN N7-700
Washington DC, 20433
USA
Email: afbsec@adaptation-fund.org

Subject: Notification of readiness project inception

This letter is to inform you that the project to implement the grant proposal for *Technical assistance for the ESP and gender policy* approved by the Adaptation Fund Board on 30 January 2017 has officially started. Details of the project inception are below:

Implementing Entity: National Bank for Agriculture and Rural Development (NABARD)

Country: India

Grant Type: TA Grant for the ESP and gender policy

Project Description: Grant to support national implementing *sourcing of technical assistance for assessment and management of environmental, social and gender risks within projects and programmes* in India.

Project Start Date: 23 March 2018

Expected Project Completion Date: 30 November 2018

Sincerely

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Encl.: As above

Annexure

Reasons for delay in implementation of the for assessment and management of environmental, social and gender risks within projects and programmes

1. Renewal of NABARD's Procurement policy:

NABARD on 4 January, 2018 renewed its policy on procurement on goods, services and works and approved by Board of Directors. NABARD is implementing this assignment with the assistance of technical agencies and the work falls under the category of outsourcing of service, which required the process of procurement as per the new policy. The due procedure as per the new procurement policy has been followed and based on that assignment was allotted to different agencies.

2. Identification of different agencies for different work:

Suitable agencies were identified for various tasks viz. developing manuals/procedures, training & capacity building and printing of material. The agencies finalized for different sectors are as follows:

Sr No.	Type of Support activities	Agencies identified	Timeline
1.	Developing procedures/manuals/guidelines for screening projects for environmental ,social risks as well as gender-related risks	NABCONS	Approx. 6 Months
2.	Developing procedures for undertaking project environmental and social risk assessment, gender assessment, and for formulating risk management plans that are gender responsive	NABCONS	
3.	Developing policies/avenues for public disclosure and consultation that are gender- responsive.	NABCONS	
4.	Developing transparent, accessible, fair and effective mechanisms for receiving and addressing complaints about environmental and social harms and complaints related to gender inequalities and other adverse gender impacts caused by projects/programmes during implementation	NABCONS	
5.	Training of select entity staff to carry out the relevant tasks related to the implementation of the Fund's Environmental and Social Policy and the Gender Policy	BIRD	1 Month
6.	Printing of material and development of info graphics	CCD, NABARD	15 days

3. Finalization of scope of work with NABCONS & Inception meeting:

After finalization of agency for activities 1to 4, an inception meeting was organized with NABCONS at NABARD Head Office on 2 April, 2018. The scope of works under the assignment with its timelines were finalized during the meeting. The detailed scope of work for activities 1 to 4 is also attached herewith for reference.