



ADAPTATION FUND

Application for South South Cooperation Grant to support NIE accreditation

Submission Date: 05.09.2019

Adaptation Fund Grant ID:

Country/ies: Botswana

Implementing Entity: National Environment Management Authority (NEMA), Kenya

A. Timeframe of Activity

Expected start date of support	01 JAN 2020
Completion date of support	30 JUNE 2020

B. Experience participating in, organizing support to, or advising other NIE candidates

Describe the type of support provided to other national institutions, relevant to the accreditation process:

Year	Type of support provided	Outcome of the support	Country/institution supported
2017 – 2019	<p>NEMA received south south grants to support the Environmental Management Agency (EMA) of Zimbabwe, as the nominated institution pursuing accreditation on behalf of Government of Zimbabwe and Malawi Environment Trust Fund (MEET) that was nominated for Accreditation by the government of Malawi</p> <p>The support was to:</p> <ul style="list-style-type: none">a) Engage high level government officials to secure commitment from both countries to execute the Adaptation Fund South to South grant towards achieving accreditation for EMA and MEET.b) Technical support to identify and develop governance tools that meet the AF policies and guidelines standards.c) Share knowledge and experiences of the AF Programme design and implementation.	EMA, Zimbabwe got AF Accreditation in 2019.	Zimbabwe

<p>16th – 21st Sept. 2013</p>	<p>NEMA hosted a high level delegation on a learning mission from NEMC Tanzania to exchange knowledge on climate change adaptation.</p>	<p>Exposure to the various experiences under the theme of climate change adaptation in NEMA and in other ministries and institutions.</p>	<p>Tanzania</p>
<p>16th and 18th March 2017</p>	<p>NEMA Mentored the Environmental Management Agency (EMA) from Zimbabwe and the Malawi Environmental Endowment Trust (MEET) Malawi.</p> <p>The mentoring started with a high level activity to ensure high level government interactions, between the participating countries.</p>	<p>This high level engagement:</p> <ul style="list-style-type: none"> • Secured commitment from both countries to execute the Adaptation Fund South to South grant towards achieving accreditation for EMA and MEET 	<p>Zimbabwe Malawi</p>

<p>Nairobi on 27-29 Nov. 2017</p>	<p>Workshop held in Nairobi with Malawi and Zimbabwe teams. The objective was to:</p> <ol style="list-style-type: none"> 1. Mentor MEET and EMA review their existing systems, procedures and documents. 2. Support in the identification of documents for accreditation submission and 3. Develop an action plan for gaps that needed to be addressed. 	<p>Environmental Management Agency (EMA) and Malawi Environment Trust Fund (MEET) achieved the following from the workshop.</p> <ol style="list-style-type: none"> 1. Gained skills and knowledge on how to review their existing systems, procedures and documents. 2. EMA & MEET resubmitted documentations as required by the AF Board. 3. EMA and MEET initiated processes and integrated their internal policies to be in line with the national frameworks for resubmission to AF accreditation panel. 4. EMA initiated engagement with the Zimbabwe's financial Department/ Focal Point/ DA. 	<p>Zimbabwe Malawi</p>
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<p>5 - 7 March 2019</p>	<p>Training workshop took place to assist EMA and MEET develop governance tools that meet the AF policies and guidelines standards.</p> <p>NEMA also shared knowledge and experiences on programme design process that meet AF eligibility criteria</p>	<p>The following are the learning outcomes and strategic direction:</p> <p>Learning Outcomes</p> <ol style="list-style-type: none"> 1. Gaps identified during workshop held during workshop held in November 2017 were addressed. The two institutions were able to identify the documents required. 2. Operational policies and governance tools that were not in place were developed and those in place that needed review were revised. 3. Reviewed documents were resubmitted to AF accreditation panel for consideration. 4. EMA designated a focal person to deal with accreditation issues on daily basis 	<p>Zimbabwe</p> <p>Malawi</p>
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C. Proposed activities to support NIE accreditation

Describe the activities to be undertaken to support the accreditation of NIE candidate(s) in the target country(ies)

Proposed Support Activities	Expected Output of the Activities	Country/Institution to be Supported	Requested budget (USD)	Tentative timeline (Completion)
MEETINGS	<p>Commitments between Kenya and Botswana DAs, and NEMA, on the roadmap on how to execute the mentorship programme</p> <p>Botswana DA has identified Botswana innovation hub as the institution that will be Botswana NIE.</p> <p>This organisation has not submitted an initial accreditation application. Therefore, the initial support from NEMA will be to undertake a gap analysis at Botswana Innovation hub, and thereafter support them in developing their accreditation application</p> <p>The proposed in-country workshops, and trainings will be the main activities that will address the identified challenges. The main participants in this workshop will be internal stakeholders, who are the operational heads of key departments like the finance, Internal Audit, Procurement, Technical services, Administration</p> <p>The challenge the institution is facing is to realign their policies with the AF Policies and guidelines. A Gender policy will also have to be developed and an implementation strategy on its implementation formulated. NEMA will provide technical support to develop the gender policy.</p> <p>The existing policies at the Institution will also require to be aligned with the AF Policies and guidelines. With the south south grant, NEMA's experience and technical expertise will help to review the existing documents to meet the AF standards.</p>	Botswana	12000	Jan 2020

IN COUNTRY WORKSHOP	<ul style="list-style-type: none"> Action plan for managing accreditation application process developed. Gap analysis and Action plan for gaps (if they exist) in place Reviewed systems, procedures and documents in place. Submission of documents for accreditation application for Botswana Innovation Hub. <p>NEMA plans to carry out the mentorship programme within nine months. By the fourth month of the programme, the Botswana NIE should have submitted their accreditation application. The institution will submit the complete application four months into the support period i.e. in April 2020 if the grant is approved before the proposed start date (January 2020).</p>		14000	Mar 2020
TRAINING WORKSHOP	<ul style="list-style-type: none"> Governance tools: on financial risk management, grievance redress management, social safeguards, gender, anti - corruption, M&E in place NEMA, in her mentorship programme with Zimbabwe, developed a training module/materials for accreditation support. NEMA intends to use these materials to train interested NIE applicants. 		14000	May 2020
Post review of the submitted application by the AF Accreditation Panel.	<ul style="list-style-type: none"> Submission of a revised application for AF accreditation consideration 		6200	May 2020
Other type of support requested (please describe)	<ul style="list-style-type: none"> Implementing Entity Management Fee (8.5%) 		3800	Throughout the project period
Total Grant Requested (USD)			50000	

D. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

Head of Implementing Entity	Signature	Date (Month, day, year)	Implementing Entity	Telephone	Email Address
Wangare Kirumba Head, AF/GCF Programmes National Environment Management Authority (NEMA) Kenya	Wangare	06.09.2019	Wangare Kirumba	+254712815514	wkirumba@nema.go.ke wangarekirumba4@gmail.com

E. Record of request of support on behalf of the government

Provide the name and position of the government official, the Designated Authority of the Adaptation Fund, and indicate date of endorsement. If the proposed support targets more than one country, list the officials requesting support for all the participating countries. The request letter(s) should be attached as an annex to the application.

<i>(Enter Name, Position, Ministry)</i> Botswana Meteorological Services B. J. Gopolang Chief Meteorologist and Designated Authority bgopolang@gmail.com Botswana	<i>Date: (Month, day, year)</i> 27 th September 2019
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REF:



REPUBLIC OF BOTSWANA

BOTSWANA METEOROLOGICAL SERVICES
P.O. BOX 10100
GABORONE
BOTSWANA

ALL CORRESPONDENCE TO BE ADDRESSED TO THE DIRECTOR

REF: DMS 1/10/2 VII (6)

24th September, 2019.

To: The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat
Email: afbsec@adaptation-fund.org
Fax: +1 202 522 3240/5

Endorsement for Support in NIE Accreditation

In my capacity as designated authority for the Adaptation Fund in Botswana, I confirm that National Environment Management Authority (NEMA) Kenya has been requested by my government to support the process of accreditation of a National Implementing Entity for the Adaptation Fund in my country.

Accordingly, I am pleased to endorse the grant proposal submitted by National Environment Management Authority (NEMA) Kenya for funding from the Adaptation Fund.

Thank you.

Yours Sincerely,

B. J. Gopolang
Chief Meteorologist and Designated Authority

Our Vision: A modern weather services that nurtures and harbours innovation and creativity in the provision of quality weather and climate information.

BOTSWANA
our pride, your destination